Booth Security Order Form

For those exhibitors who would like additional security for their specific booth property beyond the level already being provided for the event, a booth security service is available from ABM Security Services.

To request this service, please complete this form and forward to the following address:

ABM Security Services
Attention: Kirk McDonald
130 Nickerson Street, Suite #212
Seattle, WA. 98109

For billing questions or other inquiries, please contact: Bill Michel at (206) 624-9776.
Please fax completed forms to (206) 624-9667, ATTN: Kirk McDonald

The rates for this service depend on the date that this form is received by the provider. Please note that there will be a 4 hour minimum for each guard shift.

Rate Information	
$27.00 per hour	For all orders received BEFORE 15 days prior to the first event day.
$30.50 per hour	For all orders received LATER than 15 days prior to the first event day

Event: Date:

Company Name: _____

Address: _____
Address City State Zip

Contact Name: _____

Phone: _____ FAX: _____ E-Mail: _____ Booth Number:_____

Please provide contact information for your on-site representative (name, cell phone or pager, hotel name & telephone number):_____

Payment Information: PAYMENT IN FULL *of the estimated total cost* for services MUST be received prior to acceptance by ACSS of the service order. Actual cost will include a 15 minute charge to cover shift changes and officer instructions. Confirmation of payment and commitment for services will be provided by ABM Security. *Payments will be accepted in company check or credit card only*.

Method of Payment (please circle): Check Credit Card
Credit Card (please circle): Visa OR MasterCard
Cardholder Name:_____ Card Number:_____
Card Holder Billing Address:_____
Signature of Cardholder:_____
I authorize ABM to charge my account for the amount stated below and understand that the actual charges may vary slightly, depending upon the final number of hours

Please provide the days, dates and times booth security will be required (eg. From: Mon, May 22, 7:00am To: Mon, May 22, 7pm = 12 Hours):

In the event your booth is not staffed by a company representative at the end of the security officer's scheduled end time, should the officer remain? Yes No

From:_____ To:_____ = _____ Hours
From:_____ To:_____ = _____ Hours
From:_____ To:_____ = _____ Hours
From:_____ To:_____ = _____ Hours
From:_____ To:_____ = _____ Hours
From:_____ To:_____ = _____ Hours
From:_____ To:_____ = _____ Hours

Total Hours Requested: _____
Rate: _____ x Hours = $_____
TOTAL Paid w/Order: $ _____

Note: Final charge will include all appropriate taxes